

	<p>Mrs Kathy Searle, all agreed.</p> <p>Council Deputy Treasurer: Mrs Cynthia Curtis, proposed Mrs Margaret Lumb, seconded Mrs Kathy Searle, all agreed.</p> <p>Finance Committee: Mrs Joan Gutteridge, Mrs Kathy Searle, Mrs Cynthia Curtis, Mr Gary James, proposed Mr Frank Hudson, seconded Mrs Margaret Lumb, all agreed.</p> <p>Village Hall Management Committee: Mrs Joan Gutteridge, Mrs Kathy Searle, Mr Roly Searle, Mr David Gedye, Mr Nick Mair, proposed Mr Gary James, seconded Mrs Cynthia Curtis, all agreed.</p> <p>Footpaths Committee: Mr Frank Hudson, proposed Mrs Margaret Lumb, seconded Mrs Kathy Searle, all agreed.</p> <p>Allotment Committee: Mr Frank Hudson, proposed Mrs Joan Gutteridge, seconded Miss Emily Godfrey, all agreed.</p> <p>Planning Officers: Mrs Kathy Searle, Mrs Joan Gutteridge, Miss Emily Godfrey, Mr Frank Hudson, proposed Mrs Margaret Lumb, seconded Mrs Cynthia Curtis, all agreed.</p> <p>Tree Warden: Mr Frank Hudson, proposed Mrs Kathy Searle, seconded Miss Emily Godfrey, all agreed.</p> <p>Feoffees Representative: Mr Frank Hudson, proposed Mrs Cynthia Curtis, seconded Mrs Margaret Lumb, all agreed.</p> <p>Charities Representative: Mr Mike Bateman, proposed Mrs Kathy Searle, seconded Mrs Margaret Lumb, all agreed.</p> <p>Highway Warden: Mrs Margaret Lumb, proposed Mr Frank Hudson, seconded Miss Emily Godfrey, all agreed.</p> <p>Hanson Liaison Representative: Mrs Margaret Lumb, proposed Mr Frank Hudson, seconded Miss Emily Godfrey, all agreed.</p> <p>Road Safety Committee: Mrs Margaret Lumb, proposed Mr Frank Hudson, seconded Miss Emily Godfrey, all agreed.</p> <p>HCV Forum: Mrs Margaret Lumb, proposed Mr Frank Hudson, seconded Miss Emily Godfrey, all agreed.</p> <p>ENVAR Liaison: Mrs Margaret Lumb, proposed Mr Frank Hudson, seconded Miss Emily Godfrey, all agreed.</p>	
1701	Village Hall Fundraising Representative: Miss Emily Godfrey, proposed Mrs Margaret Lumb, seconded Mr Frank Hudson, all agreed.	
1702	Confirmation of Internal Auditor for FY 2014/15 – Mr Michael Williamson was confirmed as internal auditor for the parish council. (Proposed Miss Emily Godfrey, seconded Mrs Kathy Searle, all agreed.)	
1703	Annual report from the Chairman – the chairman’s report was read at the annual parish meeting and thanks to all committee members for their hard work. (Proposed Mr Frank Hudson, seconded Miss Emily Godfrey, all agreed)	
1704	Re-adoption of Code of Conduct – identical to the one formally accepted by Huntingdonshire District Council at its meeting held on 4 July 2012, excluding references to Cabinet not relevant to Parish Councils. (Localism Act 2011 refers) - (proposed Mrs Kathy Searle, seconded Mr Frank Hudson, all agreed)	
1705	Re-adoption of Standing Orders - Model Standing Orders for Local Councils 2010 – (Proposed Mr Frank Hudson, seconded Mrs Margaret Lumb, all agreed)	
1706	Re-adoption of Financial Regulations – proposed Mrs Kathy Searle, seconded Mr Frank Hudson, all agreed.	
1707	Re-adoption of Risk Management Policy – proposed Mrs Margaret Lumb, seconded Miss Emily Godfrey, all agreed.	
1708	Re-adoption of Freedom of Information Act New Model Publication Scheme 2008 – proposed Mr Frank Hudson, seconded Mrs Kathy Searle, all agreed.	
1709	Councillors to sign Declarations of Acceptance of Office – all signed and witnessed by the clerk.	

End of Annual Meeting of the Parish Council. May meeting continues for the purpose of transacting the following business:-	
1710	Dispensation Forms received and decisions given: Nothing to report.
1711	Declarations of interest for items on the agenda. Nothing to declare.
1712	Apologies for absence – Mr Robin Carter & Mr Steve Criswell
1713	Minutes of the Parish Council meeting dated 7th April 2014 to be approved and signed – The minutes were approved and signed. (proposed Mrs Kathy Searle, seconded Mr Frank Hudson, all agreed)
1714	<p>Matters arising from previous minutes –</p> <p>Open Forum – A meeting has been arranged with the member of the public who raised concerns with the Barograph proposals for Thursday 15 May.</p> <p>1674 – Highway Warden – Confirmation from Brian Murdoch that The Fairway footpath is to be patched.</p> <p>1684 – Bank Holiday arrangements for Parish Council Staff – payments of £1333.30 to Mr Geoff Mullee & £2806.52 to Mrs Sue Morgan were agreed and paid.</p> <p>1686 – Community Chest Grant – Mrs Joan Gutteridge and Mrs Kathy Searle completed application with help from Mr Richard Saltmarsh.</p> <p>1687 PC Cluster Localism Meeting – Mr Steve Criswell confirmed this isn't a Health & Wellbeing group.</p> <p>1690 – Parish Council 5 year plan – update on permissive path developments with Rose/Dolby footpath – Mr Steve Criswell confirmed if the footpath is to accommodate a cycleway as planned, we will need to review the width/alignment required and the security of access. Without an assurance that the cycleway route is secured and the project can be delivered, work is unlikely to proceed on securing the additional funds required.</p>
1715	FY2013/14 accounts final accounts – (proposed Mrs Kathy Searle, seconded Mr Frank Hudson, all agreed) <i>Annex 1</i>
1716	FY2013/14 Audit Submission – The Chairman signed the Annual return and the Bank Reconciliation (proposed Mr Gary James, seconded Mrs Cynthia Curtis, all agreed)
1717	FY2014/15 Accounts – to end April 2014 and change to bank account name – Noted and agreed (proposed Mr Gary James, seconded Mrs Cynthia Curtis, all agreed) <i>Annex 2</i>
1718	Accounts for payment and April summary. Approved and cheques signed. Expenditure £9012.47 & Income £47,374.42. (proposed Mr Frank Hudson, seconded Mrs Kathy Searle, all agreed)
1719	<p>County Council & District Council reports – an email update from Mr Robin Carter was read by the clerk:</p> <p>Huntingdonshire District Council Budget outturn for 2013/14 looks very promising with a significant saving achieved. For 2014/15 we are still seeking to achieve at least a further £1million and for 2015/16 a further £0.7million. These are year on year savings and not just one year savings. The Facing the Future programme of savings is in the process of being reviewed and placed into the relevant portfolio holders responsibility. More on the impact of these savings and when (or if) they are to be introduced in due course. The top tier of management is undergoing significant change. The two directors (Steve Ingram and Steve Couper have now or are just about to depart) are being replaced, applications have been received and interviews are due 19 May. The Heads of Service post are also being advertised, and are anticipated to be filled over the next 1-3 months depending upon whether it is an internal or external appointment.</p> <p>Local outstanding issues Telegraph poles Wood End. CCC have confirmed that the electricity company are awaiting BT to transfer their services to enable the old poles to be removed. No</p>

	<p>timescale was given, will check on a two monthly basis on progress.</p> <p>Service Station, the meeting with residents was very successful and the objection to the Vibe Studio windows has now been withdrawn. Further investigation into car parking has been carried out and a revised application showing a ‘central access/egress’ for parking on the land opposite is being prepared for submission to HDC together with an arboriculture report on the central plum tree. The PC will be consulted once the plan and report have been received. At this stage it is hoped to have the application considered at the June Development Management Panel. If the PC consider withdrawing their objection it will of course then become an officer decision.</p> <p>Mr Steve Criswell sent the following email update which wasn’t available at the meeting.</p> <p>Earith causeway – having been able to assess the flooding pattern over the wet winter, I have been able to argue for additional work at the lowest point. This has required serious consideration regarding the reduced camber and additional negotiations with the EA. This work was finally done as part of the contract for the recent highway resurfacing in Earith. Today, the digital signage and depth monitoring equipment was installed. Flooding across the road should now be reduced, but even when it is flooded, the signs should allow the road to stay open longer, with the depth of the water displayed.</p> <p>County Council Governance – the full council meeting Tuesday 13 May will herald the end of the Cabinet structure and the start of a Committee system. This was instigated by the combined wishes of opposition political parties as a result of Conservatives losing overall control last May. I have been asked by residents what difference it will make. Under the new structure, decisions will be made by a cross-party committee for each service directorate. These are scheduled to meet every 2 months. I will of course, do my very best to contribute effectively to decisions made under whatever system is operating.</p> <p>Advantage of the Committee System – every political party and every councillor can play a part in decision making (albeit small) some therefore argue it is more democratic.</p> <p>Disadvantages of the Committee System – decision by committee means no-one is individually responsible and therefore held to account. There is no separate scrutiny function or challenge by others. Democratic processes are likely to take longer. More decisions will need to be delegated to officers – some would argue less democratic. More bureaucratic and is likely to be more expensive to operate.</p> <p>Localism – as I indicated at the recent cluster meeting, if the parish council decides to plan how residents and the community will be supported in the future, I will be happy to help and be involved. A workshop is currently being planned to follow up on the Parish Conference held in December</p>	
1720	<p>Committee updates:</p> <p>a) Allotments Committee – Mr Frank Hudson confirmed that 3 allotments would be available from October 2014. One full @ £30pa, one half @ £25pa and one ¾ @ £25pa. The clerk is to promote these in the next newsletter.</p> <p>b) Planning Committee – Mrs Kathy Searle is to contact Mr Robin Carter to get an update on the Vibe studio as neighbours are experiencing problems with the Vibe studio windows being opened.</p>	Clerk KS
1721	<p>Crime, Road Safety & Highway Warden Update (to include HCV, ENVAR and Hanson reports as appropriate)</p> <p>Crime: 26 dwelling burglaries 7th April – 12th May in district but none in Bluntisham. Police priorities are Acquisitive crimes in St Ives & surrounding villages & car cruisers in St Ives industrial estate and other locations. Vehicles have noisy exhausts.</p> <p>Road Safety: meeting on 13th May</p> <p>HCV: meeting possibly on 29th May</p>	

	<p>Hanson & Envar: meeting in September</p> <p>Highway Warden: No problems reported to Mrs Margaret Lumb. On a lighter note – any dead animals on verges alongside residents’ homes can be put in the grey bin with household rubbish & not the garden waste bins as confirmed by HDC.</p> <p>Mr Gary James raised concerns with misuse of the village hall car park. It was advised to take vehicle registration numbers at all times and report these to Mrs Margaret Lumb.</p>	
1722	<p>Health and Safety:</p> <p>a) Annual Health & Safety reviews – annual play equipment inspection medium risks. The clerk went through the medium risks and the committee agreed to pass the report onto the Hall Management Committee for further scrutiny.</p>	Clerk
1723	<p>Planning:</p> <p>1400480FUL – Land North of 45 to 51 Wood End Bluntisham. Construction of a replacement 5 bedroom detached dwelling and garage block on land rear of 45 Wood End. Mrs Kathy Searle advised following discussions with HDC planning officer the wording of the application is incorrect as this isn’t a replacement dwelling. Also there are discrepancies with the build line as there is an extension of the curtilidge of the dwelling. REJECTION – (proposed Mrs Kathy Searle, seconded Mrs Joan Gutteridge, all agreed.) Neighbours were advised to submit their concerns to HDC before the 21 May deadline.</p> <p>H/5001/14/CW – Construction of a waste-water lagoon, additional discharge tank to waste-water treatment plant and buffer tank for rain-water harvesting (part retrospective_ Envar Composting Ltd, The Heath, Woodhurst. Mrs Margaret Lumb visited the site and reviewed the plans. Therefore the Parish Council have no objections and Approve the application (proposed Mr Frank Hudson, seconded Mr Gary James, all agreed)</p> <p>H/5000/14/CW – Erection of four metre high litter-net fencing. Hensby Composts Ltd, Cheffins, The Heath, Woodhurst. Mrs Margaret Lumb visited the site and reviewed the plans. Therefore the Parish Council have no objections and Approve the application (proposed Mr Frank Hudson, seconded Mr Gary James, all agreed)</p> <p>L/TPO/358(2014) – Tree Preservation Order land between 4 and 10 Station Road, Bluntisham. The TPO was approved by HDC on 22.4.14.</p>	
1724	<p>Enforcement Issues – Mrs Joan Gutteridge contacted Mr R Siwicki from HDC and thanked him for the efforts made to improve the Riga site. Concerns were also raised with the Chilli Farm. The owners have been living in the mobile home without planning permission for 9 months. Mr Siwicki confirmed he is trying to persuade the owner to submit a planning application.</p>	
1725	<p>Village Maintenance – Nothing to report</p>	
1726	<p>Reported Problems – Mr Frank Hudson has received comments regarding the state of Meeting Walk as the Cow Parsley is approximately 4ft high.</p>	
1727	<p>Community Orchard</p> <p>a) New tree planting/orchard development – arrangements for commemoration and erection of sign. Mr Frank Hudson advised that all the signs are up and pruning has been carried out with special thanks to Mr Mark Day, Felicity & Wayne. Mrs Margaret Lumb is to contact Rowells to arrange official ceremony.</p>	ML
1728	<p>New Bench at Station Road – The Saywell Charity will discuss this during their next meeting. Date not arranged. Clerk to continue to monitor progress of this.</p>	Clerk
1729	<p>Community Chest Grant – Mrs Joan Gutteridge confirmed that the application was submitted on time with the help from Mrs Kathy Searle. A decision should be made by HDC on 22 June. Thanks to Mrs Joan Gutteridge and Mrs Kathy Searle for their efforts.</p>	
1730	<p>Parish Council 5 year plan – item deferred to next meeting 2nd June 2014</p>	

1731	Tractor insurance – the clerk asked if other committee members wanted to be included on the insurers contacts list. It was agreed that the clerk should ask Mr Peter Seale if he wouldn't mind being included.	Clerk
1732	CAPALC – clerk training. The clerk discussed forthcoming new clerk training and it was agreed that the online “Introduction to Local Council Administration” training at a cost of £99 +VAT would be a suitable course to attend. (proposed Mrs Joan Gutteridge, seconded Mrs Margaret Lumb, all agreed)	Clerk
1733	WEEE recycling event – the clerk advised that Bluntisham had been chosen to have another recycling event in August. It was agreed to go ahead with the event and to promote it in the next newsletter.	Clerk
1734	Insurance renewal – the clerk presented quotes from Zurich & AON for the village hall insurance. Zurich £2908.47 & AON £3472.38 pa. However, Zurich offer a 3 year long term agreement which brings the costs down to £2617.62 pa. Zurich were the preferred choice. (proposed Mr Gary James, seconded Mrs Kathy Searle, all agreed). The clerk is to go ahead and arrange the renewal.	Clerk
1735	Dog Fouling – the clerk shared a new sticker campaign which asks dog owners to pick up. It was agreed that 50 stickers at a cost of £15 + P&P should be purchased and stuck on all the bins. (proposed Mr Frank Hudson, seconded Mrs Margaret Lumb, all agreed)	Clerk
1736	Correspondence received – nothing to report	
1737	Various magazines & mail-shots for general interest - the clerk shared “The Decision Digest – Edition 144 (HDC), The Clerks Magazine, Clerks & Councils Direct.	
1738	Items for consideration (for information only) – Mr Gary James confirmed the car park adjacent to the school has been resurfaced. Improvements to the access to the school from the carpark area are to be made and the invoice is to be sent to the clerk. The Head of St Helens (currently off on long term sick leave) will not be returning. The Acting Head has agreed to stay on until Christmas 2014. Mrs Joan Gutteridge confirmed, following a conversation with Mr Mick Housden from HDC about bins, to contact him via email or phone to report when bins are not being returned to the correct place. It was suggested that photographs be taken and attached to the emails. Mick.housden@huntingdonshire.gov.uk Mrs Tracey Davidson asked if the clerks manual could be purchased at a cost of £47.50 to assist with the role of parish clerk. (proposed Mrs Joan Gutteridge, seconded Mrs Margaret Lumb, all agreed)	

Meeting closed 9.40 pm

Next meeting: 2nd June 2014

Dates of Future Parish Council Meetings - 2014

June	Monday 2 nd June
July	Monday 7 th July
August	Monday 4 th August
September	Monday 1 st September
October	Monday 6 th October
November	Monday 3 rd November
December	Monday 1 st December

Annex 1- FY2013/14 Final accounts

Annex 2 – FY 2014/15 accounts to end April 2014